

Philadelphia Vision For Employment 2010

Steering Committee Meeting

February 27, 2008

In Attendance: Todd Handler, Leonard Kravitz, Michael McAllister, Ann Marie Campbell, Teresa Myers-Thompson, Shauna Roman, Michelle Sparling, Marianne Roche

Meeting Summary

The meeting revolved around the following topics:

I. Provider Retreat and Data discussion

Michael initiated a discussion about the upcoming Provider Retreat talked about at previous meetings. April 9, 2008 has been identified as the date for the Provider Retreat. There was a general discussion about an agenda for the meeting. One of the key aspects of the meeting is to focus on FY 2006 and FY 2007 provider data and to get feedback from providers about ways to move ahead with increasing the number of people working in jobs of their choosing. A draft summary data page was distributed for discussion. Len and Michael described the document and distributed individual agency drafts for discussion. The data summaries would be distributed to providers prior to the April 9, 2008 meeting. It was noted that the current document needed to be edited as there were computation errors as well as formatting changes that are needed. A number of suggestions were made for formatting the document including ideas for additions to the document. Michael will work on making relevant edits and review ideas and suggestions with Kathy Sykes.

The group discussed ideas for structuring the Retreat including the possibility of a 9:30 AM – 2:00 PM time frame for the meeting. One agreed upon idea was to start the meeting with some employment success stories as a way to set the tone for the meeting. Other agenda items to be included were: Asking providers to share ideas and strategies that have worked in assisting individuals to get and keep employment, and Identifying current issues and engaging providers in a process for generating strategies for resolving them. The group discussed changing the name of the Provider Retreat to a meeting with a title such as *Moving Forward with Employment: Strategies for Success*.

Teresa suggested some language for an invitation letter to Providers describing the purpose of the event and what to expect when attending. Michael will discuss the ideas discussed with Kathy and work on drafting some initial language for a transmittal letter.

II. Supports Coordination Work Group Updates

Marianne reviewed the draft *Monthly Report for CIE Services and Supports* document developed by the Supports Coordination Work Group. The report is to be completed by employment providers and submitted to supports coordinators on a monthly basis. There was a general discussion about using the Monthly Report as a basis for data system to track employment outcomes across the system. The group suggested a number of edits to the document. Additional edits should be

forwarded to Marianne who will review edits/suggestions with the Supports Coordination Work Group at their next meeting.

III. Transition “74” & Transition “44” Updates

Teresa provided an update of the status of the Transition 74 (individuals who graduated high school in June 2007). Forty (40) out of the 74 have had paperwork submitted for inclusion in the “waiver” and 31 have chosen employment providers.

There has been some difficulty with attendance for those who have identified employment at the scheduled Career Planning Workshops. Workshops have been scheduled for March 10, 2008, March 31, 2008 and April 28, 2008. It appears that there are 20 individuals who have expressed an interest in employment. To date, two (2) teams are registered for attendance at the March 10, 2008 Workshop. Shauna will follow-up with Person-Link to see if there are any other individuals who have identified that may want to participate in the March 10, 2008 Workshop or any of the other scheduled dates. Teresa will follow-up with Consortium. Teresa and Shauna will coordinate efforts to increase participation in Career Planning Workshops for those individuals who have expressed an interest in community integrated employment.

Teresa reported that 10 of the individuals who were part of last year’s **Transition 44** (individuals who graduated in June 2006) group were not working. There were a variety of reasons for this situation including people having lost interest in wanting to work as well as currently participating in a day program. It was suggested that a contact be made with each of the 10 individuals or their family as well as the service provider to get an update on their current status. It was suggested that a letter be sent asking if there was any assistance needed. Teresa announced that there is a Capacity Building Work Group meeting scheduled for March 19, 2008

IV. Transition Work Group Updates

Todd provided an update on Planning Information Sessions being planned in collaboration with the School District. One of the sessions will be held on April 9, 2008 at Swenson High School at 6:30 PM. Community Integrated Services (CIS) is helping to co-sponsor the event. CIE providers will have information tables. The Partnership for Community Supports new video focusing on parent perspectives on employment will also be shown.

Todd discussed the idea of holding another Information Session in May or June 2008. It was suggested that the Provider Expo being held on May 21, 2008 as part of the Employment Symposium could take the place of another Information Session. Todd will review this idea with the Transition Work Group.

V. General Updates/Directions

Michael gave a brief update about the Philadelphia Transition Planning Project. An upcoming two-day Workshop is scheduled for April 3 & 4, 2008. Currently, application forms have been received from 12 individuals. Four (4) of the individuals who submitted applications are not registered with

Philadelphia MRS. Todd has forwarded information about these individuals to Robin Brown in the MRS Intake Unit.

Shauna distributed a draft flyer advertising the Employment Provider Expo. The Expo is scheduled to take place on May 21, 2008 4 PM – 6 PM at the Hyatt Regency- Penn's Landing. Teresa will look for the letter that was distributed last year to June 2007 graduates and their families. The suggestion was that a letter be sent to June 2008 inviting them to attend the Employment Provider Expo. The Flyer could be attached to the letter.

Michelle gave a brief update of the upcoming **Employment Support Symposium - May 21, 22, & 23, 2008**. The pre-Conference day (5-21-08) is a workshop with Denise Bissonnette on the topic of Creative Job Development. Flyers advertising that event were distributed. Steering committee members were asked to help advertise the event. Michelle also distributed a Conference at a Glance outline of Symposium sessions and activities. A complete Conference Brochure will be distributed in the next couple of weeks.