

Creating the Job You Want George Callaway

My name is George Callaway. I am the Senior Clerical Specialist at Networks for Training and Development, Inc.

In 1974 I was in a day program. I did not like it. There was a lot of down time. Down time means no work in coming in and you sit there til 4:00 when it is time to go home. You don't make a lot of money.

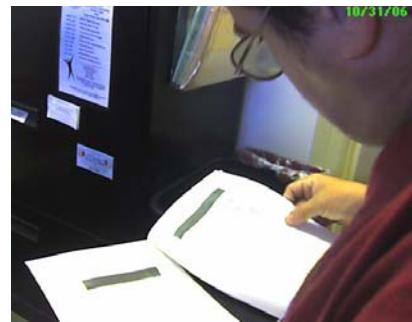
From 1990 to 1992 I had three jobs. I worked at Pizza Hut, I made lunches at a day care, and I delivered advertisements for a car wash. I did not like these jobs. In 1992 I was sitting at home. I found out my old job coach was working at Networks. I followed him to work.



Anthony showed me how to use the copier, and paid me out of his own pocket. I learned how to do more and more things with the copier at Networks. Finally

Anthony asked Mike if I could have a paid job at Networks. He said yes.

Anthony showed me how to type using a program called Typing Tutor. Networks bought equipment to help me do my job. This was stuff like a paper folder, a postage meter, and electric stapler.



Networks holds trainings all year. After the training they ask people to fill out an evaluation. We count the answers and put them on the summary. Anthony made a form so I could total up the evaluations from Networks' trainings by myself. Anthony put the copier codes on a paper attached to the copier. Everyone used them – no one remembered the codes.

He taught me how to count groups of letters – ten at a time, bundles of thirty. I kept doing this until all 800 of the calendars got mailed out. This way I could do the monthly calendar and earn more money.



A lot of the things that I used to help me do my job also helped the other staff members do their job better too. After a while I didn't need a job coach – if I needed help I would ask one of my co-workers.

I have been working with Networks now for almost 15 years. I am one of the most senior employees there! I have learned how to do a lot more on my job. Now I help to set up training, and also give presentations. Last year I presented at Baltimore TASH! This year I will present at the

Philadelphia DD conference in May. I took a class, How to Be a Trainer, so that I could be a better speaker.

I now use the computer to make PowerPoint presentations, complete my timesheet, work on ACCESS, a database program, and go on the internet. I am able to keep in touch with my co-workers and friends through email. I have learned how to use a Palm Pilot to keep track of my appointments and important information. Who knows what I will do next!

