

COVID-19 and Employment Services

Pennsylvania:

- Effective midnight 3/16/20, non-essential businesses across the State of PA are to be closed including Senior Day Centers. Restaurants and bars are not to allow dine-in. This will be for two weeks and will constantly be re-evaluated.
- Mental Health Crisis Intervention: Text PA to 741741
- Avoid 50+ gatherings indoors AND outdoors. President recommends no more than 10.
- Licensed Childcare Centers, except those in Philadelphia, must shut down. Driver's
 License Centers and Real ID Centers: Closed across State until further notice. PA
 Turnpike not accepting cash or credit cards; only EZ-Pass and Toll By Plate accepted.
- Working with U.S Small Business Administration to make sure PA gets portion and at the State level looking to free up some additional funds.

Philadelphia County:

• Greater Philadelphia COVID-19 Helpline – For residents with questions about COVID-19, use the 24/7 helpline to talk to a medical professional

1-800-722-7112

phila.gov/COVID-19

- Essential City Offices: Public Safety, Health and Human Services, Utilities, Sanitation, Finance and Payroll
- City buildings closed to external people as of March 17, 2020. Non-essential City staff are to consult with their supervisor regarding their status. Jury Duty suspended until further notice.
- Food establishments (restaurants, bars, etc) may accommodate **only** online and phone orders for delivery and pick up. They **cannot** allow dine-in until further notice, as of now being March 27, 2020 at the earliest.
- Effective at 5pm March 16, 2020 through March 27, 2020 until further notice, the following are deemed as essential businesses to remain open:
 Banks, Big Box Stores, Daycares, Discount Stores, Gas Stations, Grocery Stores, Hardware Stores, Laundromats and Dry Cleaners, Mini-Markets, Non-Specialized Food Stores, Pet Stores, Pharmacies, Post Offices, Supermarkets, Veterinary Clinics for domestic pets
- Also deemed essential are commercial establishments that sell any of the following:
 Frozen food products; non-specialized stores of computers; telecommunication
 equipment; audio and video consumer electronics; household appliances; IT; hardware;
 paint; flat glass; electrical, plumbing, and heating material; automotive fuel; domestic
 fuel; sanitary equipment; personal hygiene product; medications not requiring
 prescription; medical and orthopedic equipment; optics and photography equipment;
 soaps and detergents

DISCLAIMER: State and County requirements and guidelines in this document are **as of March 17, 2020.**



Suggestions

• Identify individuals supported who are employed at companies deemed essential establishments and those who are deemed non-essential.

• For supported individuals working at essential businesses:

- Review how ISP is written to assess flexibility of support. Remember ODP Employment Services are direct AND indirect.
- Reinforce business precautions and CDC recommendations to stay safe (ex. Safe distancing, washing hands, gloves).
- Review with and notate their employer's sick leave policy which may include a special COVID-19 addendum.
- Increase communication with person and support team, including off-site support to person via phone, Facetime, or other virtual capability. A 15-30min check in call at minimum will support mental health and processing of what is happening.

• For supported individuals working at non-essential businesses:

- Review how ISP is written to assess flexibility of support. Remember ODP Employment Services are direct AND indirect.
- Support in looking into Unemployment Compensation (UC) eligibility. Visit www.uc.pa.gov for complete information regarding COVID-19 supports.
- Increase communication with person and support team, including off-site support to person via phone, Facetime, or other virtual capability. A 15-30min check in call at minimum will support mental health and processing of what is happening.
- Assess virtual accessibility and usage: internet, apps, website navigation. This time could be used to review company policies and procedures.

• For Employment Support Professionals:

- Facilitate weekly (virtual) check-ins to support community.
- Provide resources including where their kids K-12 can get free daily meals 9-noon
- Seek to see how company sick time can be amended during COVID-19 to prevent staff from working while sick.
- Identify caseloads of staff supporting people in essential businesses and assess how
 work can be supported with staff supporting those in nonessential businesses,
 especially as there may be increased demand in essential businesses and increased
 work hours for all involved. Staff <u>must</u> receive ISP training for anyone supported.
- Provide information on Unemployment Compensation for COVID-19 so staff can be prepared www.uc.pa.gov.
- Provide cleaning supplies to staff who are driving as part of the job.

For Job Seekers:

- Leverage this time of (virtual) learning: Importance of evening, holiday, weekend availability in industries such as healthcare, public safety, and grocery retail.
- www.PhilaOnTheJob.org / Instagram: @PhilaOnTheJob / Facebook: @PhilaOTJ



PA ODP Provider Support Information

- All webinars and guidance will be housed on myODP: https://www.myodp.org/
- COVID-19 Provider Info Tool developed to take you 7-10 minutes to complete. Once completed, an email will be sent to Provider for your record:
 https://www.questionpro.com/t/AJrvGZgvm4
- If staff or person whom you provide services to is suspected to have COVID-19 or test presumptively positive, notify ODP Regulatory Administration Unit by emailing: RA-PWG100REGADMIN@pa.gov
- Providers should follow Department of Health guidance for evaluation, testing, and reporting related to staff or a beneficiary suspected of having COVID-19. Staff are deemed ESSENTIAL BUSINESS so ensure they know to share this if trying to get testing.
- Questions? Call 1-877-PA-HEALTH (1-877-724-3258)
- When not receiving another service at home, On Call and Remote Support is an option for Community Participation Support participants residing in private homes to promote health and safety.
- While ISP amendments take time, ODP recommends clear documentation of what you
 are doing to support during this crisis. Try amendments through typical channels and
 know that ODP has guidance coming to support.