

What to Expect **Supports Coordinator Employment Process**

Your Supports Coordinator (SC) will:

- Talk about employment during any meeting that involves you.
- Inform you about the options available to you.
- Connect you to options and services that will help you meet your goals.
- Refer you to the Pennsylvania Office of Vocational Rehabilitation and follow up for you.
 - After OVR decides your eligibility, your support coordinator will offer a selection of employment providers so you can choose the best fit.
- Assure that all necessary paperwork (such as the Service Preference Packet and Prioritization of Urgency of Need for Services) is up to date.
- Make sure the Individual Support Plan (ISP) is clear to you and reflects your goals.
- Assure that employment goals are clearly listed under the employment section.
- Assist with transportation options, including but not limited to family support, SEPTA, Rideshare (Uber/Lyft), and applying to Customized Community Transportation (CCT).
- Work with employment providers to ensure progress is being made.
- Ensure that all services are working together to support your employment.
- Refer you to a benefits counselor who can explain possible Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) changes while you're working.
- Check-in with you about your job and discuss future goals.
- Help you understand what services will be available after you graduate.

For more information, visit **philaonthejob.org**.



LET'S GET TO WORK!

City of Philadelphia
DBHIDS
DEPARTMENT of BEHAVIORAL HEALTH
and INTELLECTUAL disABILITY SERVICES
DBHIDS.org/IDS

DBHIDS Division of Intellectual disAbility Services (IDS) is an administrative entity contracted by the PA Department of Human Services, Office of Developmental Programs, to administer services in Philadelphia County. IDS works with the Commonwealth and service providers to offer quality supports so people have choices, meaningful relationships and full community participation.

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